

# Toolkit: Send-Off Event

## Suggested content and sample programme

Below you find a suggested structure to any presentation where you as alumni share your experiences about your time in Sweden:

### **Before Departure**

What to prepare, what to bring to Sweden, where to find information, whom to contact.

### **The early days in Sweden**

What to expect and to do at arrival, how to adapt to Swedish life, culture shock and how to handle it.

### **The Study Years in Sweden**

What to expect during the studies, the day-to-day university life, simple life hacks, administrative matters (residence permit extension, passport, etc.), weather, food prices, what to see and do etc.

### **Life after studying in Sweden**

Opportunities & possibilities, reversed culture shocks, information about how to get involved in the Alumni Network. Alumni tell their stories about their stay in Sweden and what they get out of engaging in their local alumni network.

Besides information sharing, and introducing the students to each other, the event aims to **introduce them to the alumni network, with the intention they will join and strengthen the alumni network after finished studies.**

### **The event should include:**

- An informative sharing session on job and PhD opportunities, to showcase different opportunities and possibilities available in Sweden following master study presented by alumni, could be in person or through video call or recorded video from alumni living in Sweden
- An informative sharing session on student daily routines and activities, to showcase academic and non-academic setting, by students currently studying, in person or by video call or by recorded video
- How to engage in an SI/Sweden alumni network
- Discussion and Q&A sessions
- Fika / lunch / dinner and mingle
- Additional: showcase of webpages and social media channels with personal stories from students / alumni while living in Sweden

### **Sample programme (Jakarta 2018)**

1. Guests arrival
2. Opening remarks from Alumni Swedia Chairperson
3. Short introduction for every guests (to know who studied/studying/will study in which university)
4. “Hello from Sweden” – Video stories from Indonesian students and alumni in Sweden
5. Lunch and networking with discussions on studying and living in Sweden